



St. Francis

College for Women
Begumpet, Hyderabad-500016
(Autonomous & Affiliated to Osmania University)

FORM - S1

Request for Letter of Recommendation
To be filled and sent to the concerned faculty

- **Date:** _____
- **Name:** _____
- **Class:** _____ **Batch:** _____
- **Roll No.** _____
- **Contact Number:** _____
- **Mail ID:** _____
- **Class Mentor: Name:** _____ **Department** _____
- **Name of the faculty member you need a LOR from**
 1. _____
 2. _____
 3. _____
- **Subjects taught by the concerned faculty member (1)**

I Year _____

II Year _____

III Year _____

- **Subjects taught by the concerned faculty member (2)**

I Year _____

II Year _____

III Year _____

- **Subjects taught by the concerned faculty member (3)**

I Year _____

II Year _____

III Year _____

- **CGPA / Aggregate percentage of marks** _____

- **Name of the Institution to which you are applying for higher studies**

- **Details of participation in club activities/ co/extra-curricular activities in college**

- **Details of participation in competitions /activities outside college**

- **Details of Internship : Organization and role(If applicable)**

- **Project work details (If applicable) : Title and name of guide**

- **Any other achievements at SFC that need a mention in the LOR**

***Note: The College retains the discretion to issue an LoR**