



St. Francis

College for Women

Begumpet, Hyderabad-500016

(Autonomous & Affiliated to Osmania University)

Circular No : 108B/STU/EB/2025

Date : 04.08.2025

UG BA,BCOM, BMS & BVOC PROVISIONAL CERTIFICATE: AUG 2025

UG CBCS (BA, BCOM, BMS & BVOC) Regular & Supplementary APR 2025 Passed out students can collect the Provisional Certificate from the Exam branch Counter

- Students should come to college with ID card
- Parents can collect the Provisional Certificate with the help of an Authorization letter from the student (with Signature), parent aadhar card copy ,Student ID card copy. Student should Email same copies to verification@sfc.ac.in
- 2022 batch students must submit the Xerox copies of the following Original certificates at the Exam branch Counter.
 - 10th / SSC marks memos
 - 12th / Intermediate Marks memos
 - UG Consolidated Marks Memorandum
 - Aadhar Card
 - Latest Passport size Photograph (White background)

NOTE :

1. Digi locker documents will not be accepted for the submission
2. Xerox copies must be readable. Submit above documents at counter then collect the Provisional Certificate
3. Convocation Registration starts from 08.08.2025
4. Students must collect the Provisional Certificate to apply for the Degree Convocation Certificate. The Convocation application will not proceed without uploading the Provisional Certificate.
5. Students who require the Migration Certificate for further education should apply at Osmania University (online mode) (<https://online.osmaniaerp.com/AFC/info/index> -> New Registration) with the help of Provisional Certificate.

Collect the Provisional Certificate at following Date & Time

S.No	Course	Date	Time	Venue
1	B.COM A&F	06.08.2025	1.30-2.15	Exam branch Counter 1
2	B.COM IB	06.08.2025	2.30-3.15	
3	B.COM H	06.08.2025	3.30-4.15	
4	B.COM CAP	06.08.2025	1.30-2.15	Exam branch Counter 2
5	B.COM IPP	06.08.2025	2.30-3.15	
6	B.M.S	06.08.2025	3.30-4.15	



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S.No	Course	Date	Time	Venue
7	B.A HLP	07.08.2025	9.00-9.30	Exam branch Counter 2
8	B.A EPP		9.30-10.00	
9	B.A HPP		10.00-10.30	
10	B.A PLP		11.00-11.30	
11	B.A PPP		11.30-12.00	
12	B.A EPS		12.30-1.00	
13	B.A MLP		1.30-2.00	
14	B.A MLS		2.00-2.30	
15	B.VOC		2.30-3.30	

- Strictly follow the Date & Timings

