

# **ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC: 2014 – 2015**



**St. Francis College for Women, Begumpet,  
Hyderabad.**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR (for the year)

2014 – 15

### 1. Details of the Institution

1.1 Name of the Institution

St. Francis College for Women

1.2 Address Line 1

Street No. 6, Uma Nagar,

Address Line 2

Begumpet

City/Town

Hyderabad

State

Telangana

Pin Code

500 016

Institution e-mail address

info@sfc.ac.in

Contact Nos.

040-23403200 / 23400470

Name of the Head of the Institution:

Dr. Sr. Alphonsa Vattoly

Tel. No. with STD Code:

040-23403200 / 23400470

Mobile :

09912916809

Name of the IQAC Co-ordinator : Mrs. Deepa James

Mobile : 09849523233

IQAC e-mail address : info@sfc.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879) -

OR

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/61/RAR/82 dated 15  
September 2012

1.5 Website address : www.sfc.ac.in

Web-link of the AQAR: www.sfc.ac.in/aqar2014-15

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	5 stars	-	1999	5
2	2 <sup>nd</sup> Cycle	A	-	2006	5
3	3 <sup>rd</sup> Cycle	A	3.46	2012	5
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 01/07/2000

**1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)**

- i. AQAR 2013 – 14 (03.08.2016)
- ii. AQAR 2012 - 13 (10.7.2013)
- iii. AQAR2011 - 12 (12.07.2012)
- iv. AQAR2010-11 (12.08.2011)
- v. AQAR 2009-10 (12.08.2011)

**1.9 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  CCE No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.10 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)  B.Voc.

**1.11 Name of the Affiliating University (for the Colleges)**

Osmania University

**1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State / Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

**2. IQAC Composition and Activities**

**2.1 No. of Teachers**

**2.2 No. of Administrative/Technical staff**

**2.3 No. of students**

**2.4 No. of Management representatives**

**2.5 No. of Alumni**

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Quality Enhancement – Role of Higher Education Leadership in preparing next generation Leaders towards Institutional development

## 2.14 Significant Activities and contributions made by IQAC

Several meetings with HODs to improve the working of the departments and enhance the standards of subjects.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"><li>Restructuring syllabus into Modules</li><li>Appointing class-teachers for each combination and roles defined regarding monitoring their academic &amp; attendance.</li><li>Motivate staff to pursue Ph.D., take-up Major &amp; Minor Research projects, qualify in NET / SET, increase Research publication.</li></ul>	<p>Syllabus modulization</p> <p>Class Teachers to be appointed in the next academic year (2015 – 2016)</p> <p>Research enhancement</p>

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- Board of Studies conducted for all faculties and department to adopt UGC's new guidelines towards CBCS syllabi.
- Academic Audit
- Attend Seminars on CBCS

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	7	-	7	-
UG	29	2	21	-
PG Diploma	2	-	2	-
Advanced Diploma	-	-	-	-
Diploma	8	-	8	-
Certificate	11	-	11	-
Others (IDE)	-	-	-	-
<b>Total</b>	<b>57</b>	<b>2</b>	<b>49</b>	<b>-</b>

Interdisciplinary	16	-	16	-
Innovative	-	-	-	-

✓      ✓      ✓      ✓

##### 1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG & PG (35)
Trimester	-
Annual	-



**1.3 Feedback from stakeholders\*** Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects**

Yes, to the extent of 30% deviation from O.U. syllabus; new courses introduced only after approval from Academic Council & Governing Body.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

- Inspection of Microbiology labs for approval of Research guides.
- Indoor Stadium
- B.Voc courses (RM&IT and IM)

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
151	78	3	-	70

#### 2.2 No. of permanent faculty with Ph.D.

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
78	-	3	-	-	-	70	-	157	-

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	74	46
Presented	8	15	14
Resource Persons	-	-	19

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Improved Infrastructure
- Introduction of New courses
- MoUs signed with University of East London for Summer programmes

2.7 Total No. of actual teaching days during this academic year 

180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) 

Double valuation for PG, Moodle, Skill tests 70:30
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

1	0	2
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2.10 Average percentage of attendance of students 

80%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>UG</b>						
BA	140	2.14	64.29	18.57	-	85.7
B.Com	293	17.06	66.89	7.51	-	91.47
B.Sc.	210	13.33	55.24	6.67	-	75.24
BMS	55	34.54	63.64	-	-	98.18
<b>PG</b>						
M.Sc. Micro	29	-	93.10	-	-	93.10
M.Sc. Maths	23	-	82.16	-	-	82.16
M.Sc. Comp. Sc.	23	-	95.65	-	-	95.65
M.Sc. Org. Chem.	15	-	93.33	-	-	93.33
M.Sc. Finance	39	-	94.87	-	-	94.87
M.Sc. App. Psy.	32	-	62.5	21.88	-	84.38
M.A Mass Comm.	32	-	96.88	-	-	96.88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Students' feedback taken by IQAC Co-ordinator and Asst. IQAC Co-ordinator and evaluated by Principal.

### 2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	-
UGC – Faculty Improvement Programme (FIP)	4
HRD programmes	-
Orientation programmes	5 Orientation for sessions for 30 newly recruited staff
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	125
Others	-

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	20	-	-	-
Technical Staff	4	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged staff to go on FIP
- Interview with the expert panel from Osmania University was conducted to approve 6 Applicants for FIP
- Encouragement to Faculty to attend International conferences and present papers
- No. of Research publications increased which led to CPE extension to 2019.
- UGC sanctioned 20 projects and sanctioned Rs. 35,15,000/-
- Plans to have Research Desk in College
- 2 Microbiology Staff recognised as Ph.D. guides

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	3	1
Outlay in Rs. Lakhs	8,37,000/-	25,40,100/-	33,77,100/-	8,36,545/-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	19	22	3
Outlay in Rs. Lakhs	7,55,000/-	34,65,000/-	30,59,500/-	5,42,000/-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	4	3
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	UGC	33,77,100/-	27,94,545/-
Minor Projects	2014-15	UGC	42,20,000/-	30,59,500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
<b>Total</b>			75,97,100/-	58,54,045/-

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from -NA**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	-	3	1	-	19
Sponsoring agencies	-	UGC	College	-	college

3.12 No. of faculty served as experts, chairpersons or resource person

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

**3.15 Total budget for research for current year in lakhs :**

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year : NA

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year**

Total	International	National	State	University	Dist	College
17	-	2	-	5	-	10

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level

National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level

National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level

National level  International level



**3.24 No. of Awards won in NCC:**

University level  State level

National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum

NCC  NSS  Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- Alumnae visit to social deprived school children in Warangal – Activities, prizes & gifts
- PG students – extension programmes carried on in the slums / schools / old age homes/ orphanages etc.
- Faculty clubs & nature club “PRAKRITI”

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acres	-	Management	8 acres
Class rooms	75	-	UGC + Fees	75
Laboratories	22	-	UGC + Fees	22
Seminar Halls	5	-	UGC + Fees	5
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	1000	62	UGC+Management	1062
Value of the equipment purchased during the year (Rs. in Lakhs)	43,58,825/-	36,25,840/-	UGC+Management	79,84,665/-
Others (Salary)	-	-	Management	6,56,68,665/-

#### 4.2 Computerization of administration and library

- Students and staff RFID cards generation
- E-journals
- SLIM 21

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	50,000	20,00,000/-	1544	4,62,208/-	51,544	24,62,608/-
Reference Books	45,000	15,00,000/-	1588	2,58,964/-	46,588	17,58,964/-
e-Books	-	-	-	-	-	-
Journals	80	70,000/-	132	1,35,550/-	212	2,05,550/-
e-Journals	10	-	-	-	-	-
Digital Database	-	-	AMC	24,000/-	AMC	24,000/-
CD & Video	876	10,000/-	1027	10,000/-	1903	20,000/-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	400	8	400	26	-	10	30	-
Added	-	-	-	-	-	-	-	-
Total	400	8	400	26	-	10	30	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- SAP Training and now St. Francis College is the authorized centre for SAP training.
- ICT training sessions to teaching & non-teaching staff

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

9,07,000/-

ii) Campus Infrastructure and facilities

42,25,663/-

iii) Equipments

24,95,188/-

iv) Others (Salary)

6,56,68,665/-

**Total :**

7,32,96,516/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Regular SQC meetings are held and students are made aware of the support services like concessions, scholarships and sponsorship programmes

#### 5.2 Efforts made by the institution for tracking the progression

The class teachers regularly monitor and take stock of the student progression  
The alumnae directory records the progression of the ex students

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2908	393	-	-

(b) No. of students outside the state

150

(c) No. of international students

12

No	%
-	-

Men

No	%
3301	100

Women

	Last Year -2013-14						This Year 2014-15					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG	2027	90	25	342	6	2490	2338	111	32	422	5	2908
PG	300	13	2	50	-	365	327	14	2	52	-	393

Demand ratio - 1:1 to 1.:100  
Varies for different courses

Dropout % - 10% (maximum)

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The syllabus of many of the relevant subjects are modified to suit the requirements of the students preparing for competitive exams.

No. of students beneficiaries

100

#### 5.5 No. of students qualified in these examinations :

NET

3

SET/SLET

1

GATE

6

CAT

15

IAS/IPS etc

-

State PSC

-

UPSC

2

Others

118

#### 5.6 Details of student counselling and career guidance

Through placement cell, student clubs, departments

No. of students benefitted

308

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	416	308	100

#### 5.8 Details of gender sensitization programmes

Through NSS & TS Police on Eve Teasing awareness and Adopting Hawk Eye App. On mobile phones

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

\* 270 students participated in Intensive Household Survey conducted by Telangana Govt.

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	157	11,75,325/-
Financial support from government	60	2,23,103/-
Financial support from other sources	19	1,29,033/-
Number of students who received International/ National recognitions	-	-
UGC	6	18,000/-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

- Students who missed their Internal Assessments due to sickness, marriage, visa requirements to Saudi & Jeddah and sports students
- Shortage of attendance
- Nomenclature of M.Sc. Finance and M.Sc. Applied Psychology
- Students who let out fire extinguisher gas and locked one classroom
- Exit gate issue with Umanagar Colony residents
- Students of B.Com going for CPT & IPCC coaching
- Students manipulating Provisional Certificate
- Fee concession and fee discounts

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

- Vision – Holistic Education for Empowerment of Women
- Mission – Motivating students to become Intellectually Competent, Morally Upright, Socially Committed, Emotionally Stable, Spiritually Inspired, Patriotic Women Citizens of India.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Modularisation of Syllabi worked out to be implemented

#### 6.3.2 Teaching and Learning

- Seminar presentations
- Field trips
- Skill tests
- Assignments
- Chalk & talk
- PPT
- Discussions, Practicals
- Continues Assignments, etc

#### 6.3.3 Examination and Evaluation

- Examination – internal & external = 30:70 pattern
- Backlogs are allowed to clear every semester
- Division to be given only those students who have cleared all backlogs
- Grading system of evaluation (CGPA) implemented to PG only
- Minimum of 20 credits to acquire in order to be promoted to the next academic year



#### **6.3.4 Research and Development**

- 4 Faculty selected for FIP
- 2 Faculty awarded Ph.D.
- 2 Faculty recognised as Ph.D. guided by OU
- 24 minor projects sanctioned by UGC
- 18 publications by faculty, 4 by students
- 28 papers presented by faculty
- 7 faculty sanctioned Travel grant

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Library – internet facility, video facility
- More computers and equipments for labs provided, required for updation
- 3<sup>rd</sup> floor in UG Block added
- Indoor stadium built

#### **6.3.6 Human Resource Management**

- Management members & Admin. Manager looks into Human Resource Management
- Dean of Academic and Deans of Student Affairs – Arts, Science & Commerce looks into the academic grievances and affairs of students
- Committees – to look into various academic and extra-curricular activities of the college

#### **6.3.7 Faculty and Staff recruitment**

150 Teaching Staff  
95 Non-Teaching Staff

#### **6.3.8 Industry Interaction / Collaboration**

- Through Placement Cell
- Industry are members of our Statutory Bodies  
- Board of Students, Academic Council, IQAC,  
Governing Body

#### **6.3.9 Admission of Students**

- New combinations introduced
- New courses introduced
- Infrastructure expanded to accommodate more students

**6.4 Welfare schemes for**

Teaching	EPF, Gratuity, Health Insurance
Non teaching	EPF, ESI, Gratuity, Health Insurance
Students	Swarnajwala – Free Education for 1 <sup>st</sup> generation learners from rural area

**6.5 Total corpus fund generated**

2,81,84,000/-

**6.6 Whether annual financial audit has been done** Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	N	-	N	-
Administrative	N	-	N	-

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes Yes  No

For PG Programmes Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- To bring in Internal Assessment & External Examination in 40:60 pattern
- Internal Assessment to split into written format and skill test in 20+20 pattern
- To allow students to clear backlogs every Semester.
- To exempt students representing College in Inter State / All India Sports / NCC Cadets from writing internal Assessment to Assignments submission

### **6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

University Faculty are members of our Statutory Bodies – IQAC, BOS, Academic Council, Governing Body and encourage us to bring in innovations and Best practices

### **6.11 Activities and support from the Alumni Association**

- Alumni arrange Guest Faculty
- Alumni arrange Faculty registrations / to International conference
- Alumni awards “Service Excellence” to Faculty
- Alumni members of Academic Council, BOS, Governing Body, to give valuable suggestions.

### **6.12 Activities and support from the Parent – Teacher Association**

- Parent – Teacher meeting held after Internal Assessments and for memos distribution
- Parents present during orientation sessions given to Fresher’s
- Parent Teacher meetings regarding any grievances

### **6.13 Development programmes for support staff**

- ICT training provided
- Non-teaching staff also are felicitated on Teacher’s Day
- Senior Office Assistant Farewell programme conducted on International Women’s Day
- Non-Teaching staff allowed to improve their qualification and get promotions
- Non-Teaching staff picnic
- Sports organised for support staff
- Competitions organised on Library Day

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Several environmental awareness programmes conducted by Nature Club of College – PRAKRITI-by celebrating Vanmahotsav and PRAKRITI Day
- ‘Go Green’ drives by NSS and various Faculty clubs also conducted

## Criterion – VII

### 7. Innovations and Best Practices

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- College was adjudged “Best College” by Survey conducted by India Today of Hyderabad and TS & AP too.. Principals of all Govt. Degree Colleges of A.P, along with CCE officials visited college to interact with Senior Faculty about Best Practices of the College
- Senior Faculty of the college invited to conduct workshop on “Modularisation of Syllabus, Credits and CGPA” to all Principals and Vice Principals of Govt. Degree by CCE at University of Hyderabad

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

To implement the recent guidelines of UGC - CBCS (2015)

**7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)**

- Students clubs – faculty wise, NSS, PG Courses have separate Social Outreach programs
- Periodic restructuring and updating courses, promotion of vocational education by introducing B.Voc. (RM & IT)
- Human Value Education implemented
- Faculty sent by the Management for FIP programmes

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

- Through Nature club, “PRAKRITI” conducted
  1. Vanmahotsav drive in 1<sup>st</sup> week of July on Self-Watering plants and distributed throughout the campus
  2. Investiture ceremony of the club was inaugurated by Team of Friends of Snakes Society, stressing the need to preserve Wildlife and its importance in the Ecosystem
  3. Recycling of paper and plastic bottles were undertaken by transforming them into flowers
  4. PRAKRITI Day was celebrated with the theme “Raise Youth Voice, not the Sea Level”, the theme of World Environment Day – 2014
  5. A no. of competitions were held – Environment Quiz, Selfic with Nature, Wealth out of Waste, etc.

7.5 Whether environmental audit was conducted? Yes  No

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strength – Extra-curricular activities by student clubs, faculty well qualified, well trained and dedicated
- Weakness – Documentation
- Opportunity – Exposure, Boosts Self-confidence, internships, placements
- Threats – Demands for admissions to various courses increasing and bursting through the seams, that accommodating in class rooms and labs would be a big problem.

There is no scope for expansion of space to accommodate large no. of student increase.

**8. Plans of institution for next year**

Deliberations and gain experience on implementation as per UGC –  
CBCS – 2015 guidelines

*Name : Ms. Deepa James*

*Name : Dr. Sr. Alphonsa Vattoly*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*