



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ST. FRANCIS COLLEGE FOR WOMEN (AUTONOMOUS)
Name of the head of the Institution	Sr.Sandra Horta
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	040-23403200
Mobile no.	9502794628
Registered Email	info@sfc.ac.in
Alternate Email	iqac@sfc.ac.in
Address	Street no 6, Uma Nagar , Begumpet,
City/Town	Hyderabad
State/UT	Telangana
Pincode	500016

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	09-May-1988
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.Savitha Sukumar
Phone no/Alternate Phone no.	040401010507
Mobile no.	9989656340
Registered Email	info@sfc.ac.in
Alternate Email	savitha.sukumar@sfc.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://sfc.ac.in/quality-assurance.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sfc.ac.in/academic-calendar.php

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.46	2012	15-Sep-2012	14-Sep-2019

6. Date of Establishment of IQAC	
	01-Jul-2000

7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inauguration of	19-Jul-2019	3979

Innovation HUB	1	
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC sponsored National Seminar on 'Role of NAAC Accreditation in Developing Innovative Curriculum Design for Sustenance of Quality in Higher Education' organised by IQAC. 2. Student Induction Programme 3. Inauguration of Innovation Hub 4. Vajrojwala 5. Capacity Building for Support Staff

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To start an incubation centre	The Department of Management in collaboration with the American Corner organized a 2 day Innovation Hub workshop with the theme 'Encouraging Women Entrepreneurship' on 4th and 5 th

July 2019. The workshop was inaugurated by Mr. Miraj Fahim, CEO of the Hacking School. The workshop had 3 technical sessions and 1 panel discussion on various important topics connected to the theme. The Technical sessions were on was "Importance of business incubators in the startup ecosystem.", "Fund Raise and Fund Raising Policies" and "Business Model Canvas". The workshop was truly a very enriching and informative session bringing greater knowledge among the budding and aspiring entrepreneurs in the making. EUREKA THE INNOVATION HUB @ SFC is a diamond jubilee initiative taken by the college to encourage students who have any creative business ideas. This hub is a platform where in all of their ideas can be put to task with correct mentoring and guidance. The hub was formally inaugurated by Shri. Jayesh Ranjan (IAS), Principal Secretary Industries Commerce and Information Technology, Government of Telangana on 19th July, 2019. Apart from this, Fifteen students of Eureka The Innovation Hub were given a practical exposure through a visit to THub (Telangana HUB), a government of Telangana initiative, and one of Indias largest incubator for Startups.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th data-bbox="118 1429 788 1473">Name of Statutory Body</th> <th data-bbox="788 1429 1497 1473">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="118 1473 788 1525">Governing body</td> <td data-bbox="788 1473 1497 1525">15-Jun-2020</td> </tr> </tbody> </table>	Name of Statutory Body	Meeting Date	Governing body	15-Jun-2020	
Name of Statutory Body	Meeting Date				
Governing body	15-Jun-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	27-Aug-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	30-Jan-2020				

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>St. Francis College has implemented Onedu as the ERP solution for its management .It is a complete framework of over 30 different plug play modules that string together feature sets required for managing all facets of the College. Following are few of the modules: Admissions: This module enables SFC to manage all online applications and streamline the admissions management process. Attendance: This module is to streamline student attendance data capture, monitoring and reporting process and make it easy for the institute to implement the defined attendance regulations. Communications: This module enables a multichannel communication system and deploy the appropriate method for each specific message type and situation. Like, Send SMS to parents and students, Push email and SMS manually to all stakeholders Student Information: This is where all student related information is brought together to be displayed to parents, faculty and management in a crisp, clear and tabulated screen. It is built as a one stop area to obtain every bit of information about a student right from the date of joining the institution to their last college day. Staff Management : This module provides for an end to end management of staff, right from recruitment to the last working day at the institute. It includes a variety of functionality such as profile management, assignment, work load optimization, leave management, payroll, and student feedback system feeding into performance management system. Examination Evaluations: This module is to setup, schedule and track student assessments. Based on configuration a variety of assessment models are possible. Accounts : This module is to streamline the process of assigning, collecting and reporting various types of fees collected by an institute. Timetable : This is a comprehensive module to schedule time tables for courses based on the availability of students, staff, room, timings manually</p>

Online Exams: This module provides a quick and easy tool to assess strengths and weaknesses of the students
 Student Feedback: This module is to make it easy for college to collect and collate student feedback that can be used to improve the teaching process.
 Circulars : This module is used to effectively communicate with staff and students at any given time.
 onEdu Mobile App :Mobile app provides an easy interface to information to all stakeholders of an institute with a mobile phone application. With internet access becoming more mobile centric everyday, we are seeing an increased use of this app by many students
 Leave Management: This module manages staff leave astutely with a flexible multi level reporting structure and bio metrics system
 Class Material: faculty can share information with the student body, in a secure way.
 users Course Registration: Student can register for different electives being offered during the course of undergraduate program.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	07	Psychology /Public Administration /Political Science	07/06/2019
BCom	82	International Business	07/06/2019
BMS	85	Management Studies	07/06/2019
BVoc	90	Retail Management & Information Technology	07/06/2019
BSc	51	Biotechnology /Zoology /Chemistry	07/06/2019
MSc	33	Computer science	07/06/2019
MCom	37	Applied Finance	07/06/2019
MA	36	Mass Communication & Journalism	07/06/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	Economics /Public Administration /Political Science	07/06/2019	Money Banking and Public Finance , UG/DSE/ECO/306	07/06/2019
BCom	Honors	07/06/2019	International Finance , IDE	07/06/2019
BMS	Management Studies	07/06/2019	Retail Management , UG/BMS/DSE 3 M/601	07/06/2019
BVoc	Retail Management & Information Technology	07/06/2019	Retail Selling Skills (NSQF Level 3) (Store Operations Assistant) , UG/BVOCRMIT/ SEC/103	07/06/2019
BSc	Mathematics /Electronics /Computer Science	07/06/2019	Advanced Database Management System , UG/CC/BSH/403/L	07/06/2019
BSc	Microbiology /Biochemistry /Chemistry	07/06/2019	Quality Sustenance in Industry ;UG/MI C/IDE/601/L&P	07/06/2019
MSc	Mathematics	07/06/2019	Numerical Recipes Using C & Project/Using C++ & Project , PG/MAT/DSE/402a /L,PG/MAT/DSE/4 02b/L,	07/06/2019
MA	Applied Psychology	07/06/2019	Experimental Psychology Practicals , PG /MSC- APSY/CC/103/P	07/06/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	History/ English Literature /Political	07/06/2019

	Science	
BCom	Integrated Professional Programme	07/06/2019
BMS	Management studies	07/06/2019
BVoc	Retail Management & Information Technology	07/06/2019
BSc	Mathematics /Physics /Computer Science	07/06/2019
BSc	Biochemistry /Computer Applications/Chemistry	07/06/2019
MSc	Organic Chemistry	07/06/2019
MA	Mass communication and journalism	07/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History/ English Literature /Political Science	07/06/2019
BA	Economics /Public Administration /Political Science	07/06/2019
BA	History/Public Administration /Political Science	07/06/2019
BA	Psychology /English Literature /Political Science	07/06/2019
BA	Psychology /Public Administration /Political Science	07/06/2019
BA	Economics /Public Administration /Social Management	07/06/2019
BA	Mass Communication Journalism /English Literature /Political Science	07/06/2019
BA	Mass Communication Journalism /English Literature /Social Management	07/06/2019
BCom	Accounting and Finance	07/06/2019
BCom	International Business	07/06/2019
BCom	Honors	07/06/2019
BCom	Computer Applications	07/06/2019

BCom	Integrated Professional Programme	07/06/2019
BMS	Management studies	07/06/2019
BVoc	Retail management and Information Technology	07/06/2019
BSc	Botany /Zoology /Chemistry	07/06/2019
BSc	Mathematics /Physics /Chemistry	07/06/2019
BSc	Mathematics /Physics /Computer Science	07/06/2019
BSc	Mathematics /Statistics/Computer Science	07/06/2019
BSc	Microbiology /Biotechnology /Chemistry	07/06/2019
BSc	Biotechnology /Zoology /Chemistry	07/06/2019
BSc	Software Engineering	07/06/2019
BSc	Applied Nutrition /Zoology /Chemistry	07/06/2019
BSc	Mathematics /Electronics /Computer Science	07/06/2019
BSc	Applied Nutrition /Botany /Chemistry	07/06/2019
BSc	Biochemistry /Biotechnology /Chemistry	07/06/2019
BSc	Microbiology /Biochemistry /Chemistry	07/06/2019
BSc	Biochemistry /Computer Applications/Chemistry	07/06/2019
MSc	Mathematics	07/06/2019
MSc	Microbiology	07/06/2019
MSc	Organic chemistry	07/06/2019
MSc	Computer science	07/06/2019
MSc	Applied Psychology	07/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values	07/06/2019	1176
Faith Formation	07/06/2019	520
Outbound	07/06/2019	1159
Open Electives	07/06/2019	2185
Certificate courses	07/06/2019	642

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History/ English Literature /Political Science	19
BCom	Accounting & Finance	76
BMS	Management studies	129
BVoc	Retail Management and IT	134
BSc	Mathematics /Physics /Computer Science	59
BSc	Botany /Zoology /Chemistry	96
MSc	Computer Science	50
MA	Mass Communication & Journalism	55

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>In the academic year 2019-2020 feedback collection, analysis and presentation tasks were initiated and completed by the IQAC of the college. 526 parents, 73 faculty, 104 Alumni, 3958 students and few employers participated in the annual survey. Parents feedback and an analysis of the same revealed that there were very satisfied about the college, its functioning at various levels and the process adopted in delivering education to their wards. 84-87 percent of them were happy with the infrastructure facilities in place, 86 percent of them were happy with the quality of teaching and 87 percent were satisfied with the examination system. There were a high degree of concurrence to the fact that the curriculum is relevant and that the college ensures a holistic delivery mechanism. Feedback from faculty helped assess the adequacy of teaching resources and the efficiency of the college administration. On both these parameters, the faculty expressed a very high level of satisfaction. They were happy with the library as a learning resource and its management, they were happy about the facilities of classrooms and restrooms. They were appreciative of the encouragement given for career development like motivation to do research , participate and organize seminars. The examination and evaluation system, the functioning of the IQAC, the freedom to express their views freely were the other aspects that they were satisfied about.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Microbiology	30	94	36
MSc	Applied Psychology	30	139	37
BSc	Maths / Statistics / Computer Science	60	334	69
BSc	Applied Nutrition/Zoology/Chemistry	30	188	32
BSc	Microbiology/Bio-Technology/Chemistry	30	184	39
BMS	Management Studies	50	331	61
BCom	International Business	60	334	65
BCom	Accounting and Finance	60	481	71
BA	Economics / Public Adm. / Political Science	20	154	23
BA	Psychology / Literature / Political Science	25	239	28

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1217	191	147	16	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
176	176	16	75	75	27
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The unfamiliar environment of the institute is made familiar to students through the assigned mentor. The challenges they face in the higher institute are quite different from their earlier years where they need emotional support along with academic guidance this support is extended by the mentors and the other faculty members. Experienced faculty are appointed as the mentors in the ratio of 1:22 A Faculty wise orientation is organized in the month of June so that students are introduced to the policies and new learning methods. The mentors monitor the students' overall development personally, and academically. They are in touch with the parents to bring the ease in learning process. Student Induction Program is organized every year in the months of June-July as per UGC guidelines. The objective of the programme is to help the new students to adjust feel comfortable in the new environment to inculcate the ethos and culture of our institution. As the students come from myriad syllabus, various departments conduct bridge courses for making the students competent in the course they will be pursuing further. Personal attention is given to the students in the Bridge course. In St. Francis College for Women, the experienced mentors help the students to plan their syllabus in a very methodical way even assist them in gathering information regarding projects, presentations and make them aware about the best practices. This makes the student well equipped for Continuous Assessment (CA). Skill tests, Assignments, slip tests, are all made a part of Continuous Assessment. These assessments continue throughout their course and finally the marks are added to Sem-End exam for the result. Continuous Assessment provides day-to-day feedback about the learning teaching process, and thereby improves the efficiency of the same. These tests are comprehensive and develop deep understanding of the subject, and as a result their performance is improved in the examination. Each department maintains a separate register for advance and slow learners. Advanced learners are made peer mentors to the slow learners of the class in the ratio of 1:5. They are also made a part of peer learning, where the slow learners are encouraged to contribute and express themselves. Remedial classes are offered to the students, outside the classroom who need special guidance by the subject teachers. Career counselling is offered department wise to the students so that they can choose their area of interest for the higher studies. Subject wise question banks are made by the faculty members that help students to revise their portion well before the examination and score better. Strong emotional support is provided to the students by listening to their personal problems. Addressing their issues helps them greatly in concentrating on their academics. Student feedback on mentorship helps the college to train and upgrade the mentors as well. The Mentoring support system is designed to assess the overall performance of the student and the dynamics between student and faculty members.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3976	176	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
176	176	Nil	24	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Vanisree T	Assistant Professor	Lions Club award for Teachers, Banjara Pearls - Hyderabad

2019	Dr. Vanisree T	Assistant Professor	IPA Best Commerce Faculty award
2019	Ms. Vijayalakshmi R	Assistant Professor	Best Paper award in NAAC sponsored National seminar organised by IQAC at St. Francis College for Women, Hyderabad
2019	Dr. Savitha Sukumar	Assistant Professor	Resource person at National level training in Evaluation reforms in Higher Education Institutions organised by UGC, SERO
2019	Dr. Eswari Vadlamudi Ms. Krishnaveti Harshitha	Assistant Professor	Best Scientific Paper Award, International Conference on Mental Health, Gujarat University.
2019	Ms. Serah Williams	Assistant Professor	Best Educator Award by Vedant Academics-Bangkok.
2019	Dr. Vanisree T	Assistant Professor	Best Paper award at ICBM School of Business Excellence, Hyderabad
2019	Dr. Sr. Sujatha Yeruva	Assistant Professor	HiddenNoMore: Empowering Women Leaders in STEM, International Visitors Leadership Program (IVLP)
2020	Dr. K Sirisha	Assistant Professor	Best Paper Award -Research Development Association in collaboration with Rajasthan, Chamber of Commerce and Industry amp Jaipur Management Association.
2020	Ms. Parsi Kalpana	Assistant Professor	Maximum Research Contribution by Faculty instituted by Dr. Swaroopa Rani, Former Head, Dept of Commerce, St. Francis

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	36	I/III November 2019	22/11/2019	07/12/2019
MCom	37	I/III November 2019	22/11/2019	07/12/2019
MSc	31	I/III November 2019	22/11/2019	07/12/2019
BSc	42	I/III/V / November 2019	22/11/2019	07/12/2019
BSc	50	I/III/V / November 2019	22/11/2019	07/12/2019
BVoc	90	I/III/V / November 2019	22/11/2019	07/12/2019
BMS	85	I/III/V / November 2019	22/11/2019	07/12/2019
BCom	81	I/III/V / November 2019	22/11/2019	07/12/2019
BA	07	I/III/V / November 2019	22/11/2019	07/12/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
212	3523	6.01

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sfc.ac.in/academics.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
02	BA	Economics / Public Adm. /	23	23	100

		Political Science			
10	BA	Mass Comm. / Literature / Political Science	26	25	96
83	BCom	Honors	66	64	97
85	BMS	Management Studies	66	64	97
55	BSc	Applied Nutrition/Zoology/Chemistry	26	26	100
52	BSc	Software Engineering	48	44	92
37	MCom	Applied Finance	41	41	100
33	MSc	Computer Science	25	24	96
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sfc.ac.in/iqac_feedback.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
K Sirisha
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. Sr. Sujatha Yeruva	International visitor leadership programme	28/10/2019	United States Department of State, Bureau of Educational and Cultural Affairs and was administrated by Institute of

International
Education.

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.13	1.13

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
BMS Alumnae Talk Series - Importance of Communication in the Corporate World	Department of BMS	26/06/2019
Workshop-Windows to Universe	Department of Physics	15/06/2019
Industry visit for the life skills- Dialogue In The Dark-Tourism Plaza, Hyderabad.	Department of BVoc	19/06/2019
National Seminar : Role of NAAC Accreditation in Developing Innovative Curriculum Design for Sustenance of Quality in Higher Education	IQAC	29/06/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Chess championship for women	Ch. Sowmya of BSc IIIC	Telangana state youth under 25 open chess championship for women, Hyderabad	30/06/2019	Secured 50th rank at state level
Kurukshetra-Best Manager-Sanskriti Fest	Akanksha Kadambari / Sejal/ Khushi Jain/Tanu Agarwal (B.	IPE-Shamirpet	04/01/2020	1st position 10000 Rupees cash Prize

	Voc Ist and 2nd Year.)			
Award for Best paper presentationTwo-day National Seminar on Eco-Friendly Strategies for sustainable environment	Shalini Rachel	Bhavans Vivekananda College of Science, Humanities and Commerce, Sainikpuri, Secunderabad.	29/02/2020	Presented paper and Won second prize
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Eureka - Innovation Hub	Khushi Jain	self funded	R K Enterprises	Manufacturing Co.	28/05/2020
Eureka - Innovation Hub	Arcot Natraj Gayathri	self funded	ANG	Education	21/11/2019
Eureka - Innovation Hub	Madgalene Casandra Francis	self funded	Crescent Ventures	Event Management	17/11/2019
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Microbiology	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	0.97
International	Mathematics	1	4.64
International	Chemistry	9	2.34
International	Economics	1	4.87
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
-	Nil
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
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-	Nil	Nil	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Jasmonic acid application triggers detoxification of lead (Pb) toxicity in tomato through the modifications of secondary metabolites and gene expression	Dr.Ruchi Tejpal	Chemosphere	2019	10	Department of Chemistry, Guru Nanak Dev University Amritsar	Nil
In-situ localization and biochemical analysis of biomolecules reveals Pb-stress amelioration in Brassica juncea L. by co-application of 24-Epibrassinolide and Salicylic Acid	Dr.Ruchi Tejpal	Sci. Reports	2019	10	Department of Chemistry, Guru Nanak Dev University Amritsar	Nil
Identification of potential Aurora kinase C-protein inhibitors: an amalgamation of energy minimization,	Ms.M.Bhargavi	Journal of Biomolecular Structure and Dynamics	2019	2	Nizam College	Nil

virtual screening, prime MMGBSA and Autodock					
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
4-Aminoin dane Derived Novel Schiff Base Metal Complexes: Synthesis, Characterization, DNA Binding and Molecular Docking Studies.	Dr.Sushmitha	Asian Journal of Chemistry	2019	4	Nil	St.Francis College for Women
Effect of synthesis on properties of Gd doped double rare earth LaBi5Fe2Ti3O18	Dr.Usha Praveena V J	Materials Today: Proceedings	2019	1	Nil	St.Francis College for Women, Hyderabad
Tannase extraction from Agro-waste and its application in Debittering of fruit juice.	Shweta Singh	Journal of Current Science	2019	104	Nil	St.Francis College for Women, Hyderabad

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	127	792	37	381

Presented papers	15	17	1	1
Resource persons	Nil	3	Nil	Nil
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
St.Francis College for Women	Pre Medical Education in association with Xavier University	Xavier University	744000
Microbiology	PG Diploma in Clinical Nutrition in association with GMERF	GMERF	70000
Physics	Subject Expert in BOS panel-Bhavan's College-Hyderabad	Bhavans College	2000
Microbiology	Sale of Cultures and Antimicrobial activity	other colleges	4500
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Faculty of Sciences	Recent trends in Bioinformatics for Exploratory Analysis of Biological Data	Colleges	76500	73
Dr.K.Anitha	Resource person for Youtube channel of Dr.B.R.Ambedkar Open University	Dr.B.R.Ambedkar Open University	2000	12800
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Outreach to Manchikalalu	Department of Commerce (B. Com	3	136

Orphanage, West Marredpally	(C) I, II, III)		
Christmas-Outreach	Sitapal-mandi Orphanage	6	150
Glee	Spectrum-College Science club	18	900
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
-	Nil	Nil	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Clean Environment	NSS Government of Telangana	Haritha haram	4	80
Social responsibility	NSS, St.Francis College for Women, Begumpet	International Day against Drug Abuse and Illicit Trafficking	3	200
Gender Issues	St.Francis College for Women, Begumpet	Street Play - Sexual Harassment	1	2
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Premed	St.Francis College for Women	XUSOM	365
Adv. PG Diploma in Clinical nutrition Dietetics	St.Francis College for Women	GMERF	365
Student Exchange	St.Francis College for Women and St.Xavier College, Goa	St.Francis College for Women	2
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Academic Programme of Department of Zoology	Student projects	Institute of Genetics, Hyderabad	01/04/2019	01/06/2019	22
Academic Programme of Department of Physics	Summer Internship	Central University, Hyderabad Phone No:040 23130000	01/05/2019	30/06/2019	20
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Public Administration signed MOU with CHSS	04/10/2019	Student Internship, Faculty Exchange Programme	11
XUSOM	09/04/2019	Academic	28
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	101.3

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM21	Fully	3.6.0	2002

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3865	1629067	2310	502133	6175	2131200
Reference Books	623	497767	346	271107	969	768874
Journals	79	174301	59	132010	138	306311
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	602	399	602	22	0	12	100	1	0
Added	0	0	0	0	0	0	0	0	0
Total	602	399	602	22	0	12	100	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Production Studio	https://drive.google.com/drive/folders/1qTVDrhV-kwCIt9pXiM2mCJaSbqm_9mnu?usp=sharing
Audio and Video Recording Theatre	

	https://drive.google.com/drive/folders/19ZeJ_gN5kvRX3ThPmS6OrMD9iUWkmKIy?usp=s_haring
Multimedia Lab	https://drive.google.com/drive/folders/1ZdwI9A6Rf9Ptp5zhkdPO6kmW6I3M981?usp=s_haring
Editing Lab	https://drive.google.com/drive/folders/1UQuXZzP8X_bX3mtrV2VnJwARocVfHag?usp=s_haring

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200	191	330	335

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has well-established systems and procedures for maintaining and utilizing physical, academic and support facilities. The college administrator takes care of all the assets of the college. She is the overall in-charge of all facilities and coordinates the same through Heads of Departments, faculty, administrative staff, lab attendants, librarian and library assistants etc. The campus is under CCTV surveillance. The security personnel ensure the safety of the campus with strict vigilance round the clock. They monitor the entry and exit of vehicles and regulate the parking inside the college. The maintenance manager is in charge of the infrastructure of the campus. Any furniture repair is attended to immediately by able carpenters. Construction, repair and renovation works are carried out in consultation with professionally qualified consultants. Full time electricians look into the electrical works like maintenance of UPS, ACs etc. Housekeeping staff take care of the regular cleanliness of corridors, washrooms, classrooms, laboratories and the premises. Fire extinguishers and safety devices are placed on all floors, laboratories and halls. Water coolers equipped with RO water filters are available all over the college and water potability is tested for water purity every fortnight. All laboratories are furnished with the latest necessary equipment to deliver the best standards of education. Proper use of laboratory equipment is explained to students. The log/ stock registers are maintained, and stock checking is done at the end of the academic year. Departments identify the required equipment, chemicals or samples for the next academic year, and the list is submitted in principal's office for approval before procurement. Lab rules, safety precautions and procedure of conducting experiments are regularly updated on the lab notice board. The Library is fully automated and has over 88,000 books, apart from online books and journals. All technical activities, catalogue and circulation are automated. The library staff conduct orientation to the first-year students to explain the use and maintenance of the available facilities. The college has playgrounds, indoor stadium, gymnasium, yoga centre which are utilized by staff and students to the maximum. The faculty and coaches of the Physical Education Department monitor the sports infrastructure and ensure proper use of the same by students/staff. A team of system administrators, assisted by competent lab faculty maintain the computers, and

other ICT tools available in the classrooms and labs. Repair/ up-gradation/ purchase of hardware/software, proper functionality of internet/intranet/LAN facilities are also taken care of by the system administration team. In case of requirements like printer cartridges and other stationery items, the Department Heads could place an order /request through ERP and the requirements are procured promptly. The college has a health centre for the medical needs, a counselling room for the therapeutic requirements of staff and students. The college has a Research Resource Centre for advanced level experiments, and research. The American corner serves as research and resource centre. The college has an innovation hub to develop and support entrepreneurs. The prayer rooms provide the much-needed serene ambience for the spiritual minded.

<http://sfc.ac.in/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management	134	1727565
Financial Support from Other Sources			
a) National	MHRD	28	1225211
b) International	-	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Voters Day	25/01/2020	2500	Rhetoric club
Retreat	31/08/2019	520	Fr.Prakash, Jesus Youth Hyderabad and Jesus Youth Bangalore
Student Induction Programme	17/06/2019	1160	SIP committee
Mentoring	11/06/2019	3976	Departments

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	60	60	25	13
Nil	Training for	Nil	865	Nil	254

placements

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
827	827	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
cognizant	600	255	JP Morgan Chase and Co.	30	18

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	165	BSc	Sciences	Colleges	MSc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	9
NET	1
GRE	2
TOFEL	1
Any Other	58

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers Day	College	1677
Management Fest - Crescentia	National Level	88
Natale	college	1200
Vajrojwala	Intercollegiate	3213

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold medal, ITF, Kenya Doubles	International	1	Nil	121318002018	Sama Sathvika
2019	Gold medal, 13th South Asian Games, Nepal	International	2	Nil	121318002018	Sama Sathvika
2019	Silver medal, 13th South Asian Games, Nepal	International	1	Nil	121317011005	Sravya Sivani
2019	Bronze medal, ITF, Kenya Doubles	International	1	Nil	121317011005	Sravya Sivani
2019	Bronze medal, ITF, Tunisia	International	1	Nil	121317011005	Sravya Sivani

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Under Autonomy the college has constituted various statutory bodies as per the UGC guidelines, which have met and approved the rules of admission, new syllabi, new courses and patterns of evaluation and assessment. Student nominees are included in the Academic Council statutory body and the inputs given by the students are considered with due diligence by the respective committee heads and after a thoughtful deliberation, a conducive conclusion is arrived upon on matters related to concerns, new policies and curriculum. The college has an active Student Council, Class Representatives and Club coordinators with elected members to serve as an interface for the students, staff and the Management. The suggestions and feedback is regularly collated to address the student concerns. Committees The commitment of the college to quality education has been made possible through different committees for the implementation and monitoring of the various activities in a democratic way. Autonomy has facilitated transparent and participative governments with powers, responsibilities and duties assigned to various committees, comprising Staff and students. These include ? Internal quality assurance cell (IQAC) ? Student quality circles (SQC) ? National festivals ? Fresher's / Farewell Event ? Remedial instruction ? NSS/ NCC/ Sports ? Magazine ? Women's Cell ? Placement Cell ? Natale ? Library ? Faculty Clubs Student clubs organise academic, sports and cultural activities at college level and national level and observe the

National Festivals with patriotic fervour and Conduct Teacher's Day, Freshers day and Farewell Day with gusto. Activities are held for the Non-Teaching staff to rejuvenate their spirits from the mundane activities and days of relevance like AIDS Day, Cancer awareness Drive, Gender Equity Drives and Street plays, Anti corruption day, Prakriti Day, Voters Day, Hug Day, Suicide Prevention Day, Statistics Day to name a few, are observed to foster Equality and Security

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

St. Francis Alumnae Association Alumnae are the ambassadors of an institution. St. Francis College for Women has distinguished itself for excellence in education and holistic development and in this endeavour, produced women of substance in the last 61 years and unceasing. The alumnae in turn have formed an Association to contribute in areas propitious to the student, college and community. The Association was established in the year 1994, with more than 40,000 members and has been earnestly involved in rendering their contribution to achieve and sustain the Vision and Mission of the College. Some of our prestigious alumnae are Ms. K Sunitha, Commissioner Collegiate Education, Govt. of AP., Dr. Mary Gnora T Sangma, IPS Principal, Police Training School Umran, Meghalaya Dr. Manjula Reddy, Chief Scientist, Centre for Cellular Molecular Biology, Hyderabad Ms. Tejdeep Kaur Menon, Additional DGP, Telangana Ms. Anita Ramchander IAS, Govt. of AP Ms. Smita Sabhrawal, Secretary to CM, Govt. of Telangana, Ms. Deepika Reddy, Kuchipudi Dancer Ms. Vani Mohan District Collector, Govt. of AP Ms. Jameel Fathima Zeba, Assistant Magistrate Assistant Collector, Hooghly, West Bengal. The Association has been registered with the Registrar of Societies as "St Francis Alumnae Association", Hyderabad. The executive body of the association meets once in three months and plans programmes to benefit the current students. The Alumnae meet annually and have Reunion to foster fellowship and share their experiences with the new members of the group thus in this manner contribute to the enrichment and growth of the college. Alumni members are also a part of the Board of Studies of their respective departments, this facilitates and offers valuable insights during the restructuring of the curriculum to upgrade the syllabus of the courses. The Alumni generously contributes to the infrastructure development of the college. The Alumnae also offers its help to the enrichment of college in different capacities • As part time counsellors • Facilitators in Career Guidance • Distinguished lecture Series • Staff welfare activity • Alumni Connect-Orientation to the outgoing students. • Facilitators in Human Values sessions. • Guest Speakers in various occasions • Organise Field trips to students • As Faculty members • Outreach programmes to the underprivileged • Staff Health Insurance The Alumnae of St Francis College are spread pan globe and are continuing successfully and contented in their chosen sphere of occupation and have attributed their success to the learning experience, sense of discipline and values imbibed from this institution.

5.4.2 – No. of registered Alumni:

1046

5.4.3 – Alumni contribution during the year (in Rupees) :

1045840

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution follows decentralization and participative management by delegating responsibilities to various individuals who hold responsible positions in the college such as Vice Principal, Dean of Academics, Heads of Departments and Coordinators for various academic programmes and committees. There are several statutory committees that help in planning the schedule of activities for the academic year. The Institution follows the strategic plan envisioned by the management. Feedback from the stakeholders is incorporated while drawing up the academic plan for the year. Review of curriculum and syllabus is carried out periodically by all the departments. The Boards of Studies offer constructive suggestions in the review of curriculum. The Heads of departments follow a consultative process in seeking opinion and feedback from the faculty members of their departments in academic and administrative matters. This feedback is conveyed by the heads of departments to the Principal and appropriate action is initiated. Several faculty members hold responsible positions such as Dean Academics, Dean Student Affairs, Coordinators of various committees and academic programmes, members of Academic Council and Governing Body. Faculty members are actively involved in the decision-making process. The decision-making process in the college is carried out through the Governing Body - Board of Management Principal - Academic Council -- Heads of Department Programme Coordinators - Departmental Boards of Studies. The staff association provides inputs to the management on issues of importance to ensure informed decision making. Besides there is student representation in Academic Council and IQAC ensuring incorporation of stake holder interest. The college has successfully implemented the strategic plan (2012-17) and has drawn up the strategic plan for 2018-23 through a consultative process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college admits students based on merit and the permitted number of seats available per program. Being a minority institution seats are reserved for minority, socially disadvantaged and poor students. In addition to the applications received for the self-financing programs, the college admits students through DOST by the state government for the aided programs.
Human Resource Management	Recruitment policy: The college has set a high bench mark for recruitment. Highly qualified candidates with PhD. NET qualified are preferred. The recruitment is based on scanning the C. V of the candidates who have applied. The shortlisted candidates are called for an interview and Demonstration lecture. Suitable candidates are selected. The faculty members submit

self-appraisal forms every year to the IQAC. The self-appraisal forms contain details of the faculty member's Academic Contribution, Research Publications, Awards, Participation in extension, innovative teaching methods adopted. The student feedback of faculty teaching performance is submitted to the principal and suitable action is initiated if the faculty member is found wanting in any area. Feedback on non-teaching staff assigned to a particular department is provided by the concerned Heads of Departments to the Principal and appropriate action is initiated

Industry Interaction / Collaboration

The college strives to match its aspirations with the demands of the globally competitive industrial environment. On the job trainings, mandatory internships, project evaluation by industry, Entrepreneurial development seminars by NISIET, Extension lectures by practicing managers, coaching classes by TIME and CAREER LAUNCHER, campus interviews by leading companies are some of the initiatives in this direction. The Board of Studies of several departments have an expert from the industry as a member. Besides experts from the industry are members of the Academic Council and Governing body thereby ensuring that curriculum design incorporates industry needs

Library, ICT and Physical Infrastructure / Instrumentation

We believe that upgradation will allow everyone to make the best use of opportunities and also improves resource efficiency. Annual membership for SLIM 21 software with an SMS package, digital databases Delnet and N-list were renewed. Flip barriers were installed at the library entrance, giving an exact count of student and faculty logins. Wooden furniture and notice boards have replaced old ones ensuring a smooth teaching and learning experience. Computers too have been upgraded with appropriate hardware and software to ensure seamless working of the same. A multipurpose electronic scoreboard was fixed in the indoor stadium thus improving sports facilities

Research and Development

The college has well defined policies for Research, plagiarism, IPR and consultancy. Code of Ethics is in

place. The faculty research cell coordinates research activities in the College. Research facilities include state of the art laboratories, AXIS Lab, Louis Pasteur research laboratory, Darwin virtual laboratory, plant and animal tissue culture laboratory, Media laboratory, Green house and Poly house, Green matte studio, Internet resource Centre, PSS software, mathematica7, MathCAD 10.5, statistica, flare professional. An exclusive research Centre for Microbiology is available. Faculty have published patents and some of them are qualified research guides. Faculty have publications in Scopus, WoS indexed and UGC recognized journals.

Examination and Evaluation

The evaluation system comprises of continuous assessment (40 marks) and end semester examination (60 marks). The continuous assessment includes skill-based assessments (20 marks) and written exam (20 marks). The office of the Controller of Examinations uses a comprehensive Examination ERP that provides for online registration and generation of nominal rolls, downloading of Hall tickets, coding of answer scripts, publication of results and printing of certificates. To improve academic quality, results of various programmes are reviewed semester wise by the IQAC. Students can apply for revaluation of the semester end examination answer scripts. PO's, PSO's and COs are displayed on the website

Teaching and Learning

Student centric teaching methodology that incorporates experiential and participative learning along with problem solving techniques is adopted. Several strategies to cater to the requirement of advanced and slow learners are adopted. Faculty have access to ICT tools and resources for delivery of teaching content. A record of topics covered hour wise by the faculty, Innovative teaching methodology used is recorded in the teaching diary. This helps to plan and review the teaching methodology.

Curriculum Development

The college follows a well-structured process for Curriculum design and development. The Head of the Department and the faculty members initiate the idea for New curriculum development

based on the regular feedback that is initiated. . Inputs from University representatives, industry experts, Alumnae and scientists are obtained.

The department undertakes the curriculum design and development. The curriculum developed is presented to the Principal and Management for approval. After this it is presented to the Board of Studies for approval followed by Academic council ratification. The final sanction is by the Governing body after which it is implemented

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The budget requirement for the various departments and activities is collected by the college Bursar at the beginning of the year. The principal in consultation with the Bursar and Correspondent decide on the allocation of funds for the various activities and departments. All the allocation is done using the ERP. At the end of the year, the departments present details of funds utilised
Administration	The college uses On Edu, a comprehensive ERP solution which has several modules that facilitate e governance in administration. The modules relate to Admission, attendance, certificates, communications, student information, staff management, Examination and evaluation, placement, Accounts, Time table, online exams, student feedback, circulars, leave management, class material, course registration, event registration and attendance.
Finance and Accounts	The Accounts module in On Edu ERP streamlines the process of assigning, collecting, and reporting various types of fees collected by an institute. Some features include: Categorize fee types for reporting purposes. Define standard fee structures applicable to large group of students. Assign fee structure to students. Modify fee structure for specific students
Student Admission and Support	The On Edu ERP has several modules that help in Student admission and support. The Admission module enables SFC to manage all online applications and streamline the admissions

management process. Some features include: Automated and timely communication to applicants. Online application entry and submission by applicants. All parts of the application including documents and photos can be uploaded. Manage offline and online applications in one database - in one view. Implement standardized and streamlined admissions process. The Attendance module streamlines student attendance data capture, monitoring and reporting process and make it easy for the institute to implement the defined attendance regulations. The Certificates module streamlines the process of request, verification and issue of various certificates and letters to the students. The Class Material module helps students access content shared by faculty in a secure way. The Student Information module deals with all student related information to be displayed to parents, faculty and management in a crisp, clear and tabulated screen The Placements module not only manages student resumes, but also allows short listing by various filter criteria and tracks individual students through every recruitment process they attend and generates trend reports. The Course Registration module helps students register for different electives being offered during undergraduate program.

Examination

The Examination Evaluations module of OnEdu ERP is designed to setup, schedule, and track student assessments. Based on configuration a variety of assessment models are possible. Some features include: Online registration for exams Generating hall tickets, nominal rolls Generating seating and invigilation plan Marking Attendance for the exam Generating Award List Simple Marks entry screens Publishing Results. Apart from this the Online Exams module provides a quick and easy tool to assess strengths and weaknesses of the students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
2019	Dr.K.Sirisha	Advances in Business Management , Digital Economy Research Technology, Research Development Association, Jaipur	Nil	3000
2019	Ms.Mary Anthony	International Conference on Innovations and Applications in Basic and Applied Sciences for Sustainable Development 2019 ,St.Pious X Degree PG College for Women,Nacharam, Hyderabad.	Nil	2200
2019	Dr.Vidya Jayaram	Nil	Indian Science Congress Association	2000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Guidelines for Journal Publications and Improving visibility of articles	Nil	07/06/2019	07/06/2019	186	Nil
2019	Nil	First aid session with hands on training on CPR	14/11/2019	14/11/2019	Nil	100

Nil	Research Writing in Science - Some Ethical Practices	Nil	18/11/2019	18/11/2019	94	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
"Outcome based Education- Need for Quality	40	12/11/2019	12/11/2019	1
Role of NAAC Accreditation in developing Innovative Curriculum Design for Sustenance of Quality in Higher Education'	40	28/06/2019	29/06/2019	2
Comprehensive view on the world of Research by Mr. V.Vijaysekhar Reddy	3	07/06/2019	07/06/2019	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
176	176	104	104

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
14	10	9

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has the mechanism to have both internal and external audit. There are three categories of audit conducted in the college. 1. The internal audit. 2. The audit from the Office of Commissioner of College Education, Hyderabad 3. Office of the Accountant General, Telangana Government The internal financial audit is conducted twice a year. The first audit for the first nine months of the year i.e., from 1st April to 31st December takes place in the month of

January of the following year. The audit of the accounts of the remaining three months happens at the end of the financial year i.e., April. The internal audit is done by S. Ramesh Babu and Co., Chartered Accountants, according to the audit standards generally accepted in India. After a thorough perusal they certify each year that the Balance sheet of the state of affairs of the college and the Income and Expenditure accounts for each year is fair and true. The office of the Commissioner of the Collegiate education also conducts the audit from time to time for all the government funds received by the college. The college also had audit conducted from the office of the Accountant General from Telangana state for the accounts of the last 10 years from 2009 to 2019 by a team of three auditors. The college settles the audit objections if any within 15 days of the receipt of the audit report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Anonymous	7000000	Swarnojwala Scheme adoption of rural students and educating them.
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6.4.3 – Total corpus fund generated

13891782.82

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Principal IQAC
Administrative	Nil	Nil	Yes	Principal IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents provide feedback to IQAC on various aspects such as quality of teaching, student discipline, facilities provided by the college, examinations, Safety and security measures provided by the college, whether curriculum provides for holistic development, academic flexibility and industry readiness.
 2. The faculty are in touch with the Parents right from day one when Parents attend the detailed orientation of the college along with their children. The parents are met regularly after every evaluation. 3. Parents distinguished in different walks of life also contribute to the enrichment of college by giving Guest lectures.

6.5.3 – Development programmes for support staff (at least three)

- The college management organizes orientation programme to the support staff every year.
- Besides a picnic for support staff is organised every year.
- Communication skills and etiquette seminars are conducted for them by the Department of English to help them give their best

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Star Health insurance implemented for employees
2. Construction of State of

art Indoor Stadium to promote sports activities in the campus. 3. Introduction of New interdisciplinary courses focusing on building life skills.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation to newly admitted UG PG students	Nil	11/06/2019	11/06/2019	1366
2019	Staff orientation	Nil	07/06/2019	07/06/2019	211
2019	Leadership building and professionalism at the work place	Nil	19/07/2019	19/07/2019	150

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Orientation on Sexual Harassment" by MSc Chemistry	02/12/2019	06/12/2019	30	Nil
International Visitor's Leadership Programme (IVLP) titled 'HiddenNoMore : Empowering Women Leaders in STEM'	28/10/2019	15/11/2019	1	Nil
International Men's Day celebration.	19/11/2019	19/11/2019	245	35
Street Play on Gender	30/07/2019	30/07/2019	16	Nil

Sensitization - 'Mudda Ghatak Hai' by LaFiesta at High Court				
Street Play on Gender Sensitization - 'Mudda Ghatak Hai' by LaFiesta at RavindraBharathi	24/09/2019	24/09/2019	16	Nil
Street Play on Gender Sensitization - 'Mudda Ghatak Hai' by LaFiesta at Sndarayya Vigyana Kendra	06/10/2019	06/10/2019	16	Nil
Street Play on Gender Sensitization - 'Mudda Ghatak Hai' by LaFiesta at Lamakaan	20/12/2019	20/12/2019	16	Nil
Street Play on Gender Sensitization - 'Mudda Ghatak Hai' by LaFiesta at Hyderabad Literary Fest	24/01/2020	24/01/2020	16	Nil
"Orientation on Sexual Harassment" PG Outreach of M.Sc(chemistry) - to Government School students	02/12/2019	06/12/2019	30	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

25kWp

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	Yes	7
Ramp/Rails	Yes	7

Braille Software/facilities	Yes	1
Rest Rooms	Yes	7
Scribes for examination	Yes	7
Special skill development for differently abled students	No	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/06/2019	7	Drug awareness - organised by Department of Social Management at St. Francis College	Dangers of drugs	4190
2019	1	1	02/07/2019	1	Fitness training session in collaboration with ozone fitness centre, Banjara hills organised by Department of Biochemistry	Importance on Fitness	100
2019	1	1	19/08/2019	5	Five day National workshop on 'Organic production of Ornamental and	Training on the latest laboratory techniques of tissue culture	Nil

Vegetable crops' in collaboration with Agri Biotech foundation organised by Departments of Botany, Biochemistry and Biotechnology

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Professional Ethics	07/06/2019	<p>The Management along with the Heads of the Departments and the Controller of Examinations plans and publishes the academic calendar for every new academic year. This handbook contains details pertaining to important aspects of the college's history, organization management as well as rules guiding the conduct of staff students pertaining to every aspect of corporate college life. The students are expected to read the rules regulations pertaining to code of conduct sign an undertaking that they have read and will abide by the same. http://sfc.ac.in/NAAC2019/Criteria_6/611/FrancisianBookPages.pdf</p>
Human Values	01/02/2019	<p>Right from its inception, St. Francis College For Women has incorporated value education as part of its academic programme, proving our commitment to the promotion of values. The main objective of</p>

these programmes are to inculcate in students human values, through informal and interactive sessions. Classes on value education are held once a week. Topics discussed are generally related to youth and the conflicts and challenges they face. These issues are discussed through role-plays, skits and questionnaires. The courses have been well-received, with students reporting that these sessions have been of immense help in their personal and professional lives. 75 attendance in Value Education classes is compulsory, and this earns a student one credit at the end of the undergraduate programme. <http://sfc.ac.in/value-education.php>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day organised by NSS unit	24/06/2019	24/06/2019	150
Suicide prevention day organised by Psycon club	16/09/2019	16/09/2019	4117
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plastic free campus - Ban on use of plastic on campus by students, staff and at various facilities ? Paperless Office - From 2018 onwards, the college has gone completely online in terms of applications, fee payment, attendance and marks entry which have reduced the usage of paper. ? Conduct of 'Avani' Hyderabad's only Inter Collegiate Nature Fest, with the theme 'Sustainable Living'. 'Green Bazaar' with stalls offering eco-friendly products. ? Solid Waste Management in the college premises- Orientation sessions were organized for the housekeeping staff on the segregation of waste into various categories such as dry and wet biodegradable and non-biodegradable waste and toxic waste. ? Energy Audit conducted by Zenith Energy Services to identify energy wastage areas and to quantify the energy losses. It was estimated that Solar PV system installed has reduced 66.8 tonnes of Carbon dioxide emission annually. ? Partnered with ITC for recycling of paper waste generated in the college. ? Rain water from the terrace of UG Block is collected in a harvesting pit and the filtered water is used to recharge the bore well. ? Parking of four

wheelers by students in the campus is not allowed to reduce carbon footprint and ensure a pollution free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. INNOVATION ECOSYSTEM Objectives- The main aim is to provide facilities to nurture new ideas and help develop inquisitive perspective in students. This will ensure that they utilize these ideas and learning as a springboard for new ideas and innovation and help the society and the economy to face future challenges and rising aspirations. The Context- In the context of a vibrant and dynamic country where the largest segment of the population is below the age of 35, an innovation mindset will prove very beneficial to not only to the individual but also the nation. St. Francis College for Women has always encouraged initiatives for creation and transfer of knowledge to the student community. It joined the National Entrepreneurship Network of 470 top tier Academic Institutions in order to build an effective and vibrant entrepreneurship ecosystem on campus to develop and support entrepreneurs. This led to the formation of ECHO (E Cell Club) an initiative driven by choice and interest to make students chase and watch ideas come alive. Many workshops are conducted pertaining to topics such as Idea generation, opportunity evaluation, Life cycle of Venture, case studies, Business plans and many more by real time entrepreneurs. The E cell provided an orientation to Entrepreneurship skills among students and helps them to hone those skills. COFEE (Commerce Organization for Emerging Entrepreneurs) an organization founded by the Department of Commerce for inculcating and enhancing organizational, managerial and leadership skills of students is another initiative in this direction. This is done through several activities, competitions, guest lectures, study tours and student outreach programmes. Bethel Retail Store: The Department of BVoc RM IT, has set up a one of its kind learning experience- Bethel Retail Store which aims at providing the students of Retail Management with hands on experience of managing a Retail Store. THE PRACTICE After the initiatives at the departmental club levels, as part of the Diamond Jubilee celebrations the college decided to launch the Innovation Hub - Eureka. A charter was developed to bring about a phased plan of action. The hub was inaugurated by Mr. Jayesh Ranjan, Principal Secretary of the Industries Commerce and Information Technology Departments of the Telangana government. The Hub initiated its activities with the mentorship guidance of Mr. Meraj Faheem, Founder CEO at India's first coding boot camp - the Hacking school. Subsequently a few seminars were organized for all the students who enrolled as members. A number of eminent speakers, including Mr. Thejus Joseph an incubator manager with T hub, Ms. Arthi Balu, Associate Incubation, T-Hub (College alumni), Mr K K Jain, CEO for Anytime Loan and Emperity, Mr. Ashok Kanna - Founder CEO of UNIFI, Mr. Sandeep Nadula- CMO Co-founder of Donate Kart and Wing Cdr. Anthony Anish, MyGate - GM, Strategy and Mentor at Telangana State Innovation Cell (TASK) enlightened the young minds and introduced them to the nuances of innovation, creativity the realities of launching a good idea. As part of the second phase students were given a practical exposure through an industrial trip to T-Hub (Telangana Hub). T-Hub is a government of Telangana initiative and is India's largest incubator for Start ups. It is a technology incubation centre, located at IIIT-Hyderabad campus in Gachibowli, Hyderabad, T-Hub is a novel intervention of the government of Telangana to promote entrepreneurship in the State. T-Hub is a community space for start-ups, investors, incubators and accelerators India. As part of the visit, the students were assigned three mentors - Mr Sunil.M - (Bluesemi) , Mr Satish - (Nearbuzzz) and Mr Anji - (E- vibe) for a comprehensive understanding of the innovation ecosystem available in the State of Telangana. The next phase, involved the students participating in a number of in-house inter collegiate competitions to hone their skills and apply the

knowledge received. EVIDENCE OF SUCCESS As a result of these initiatives, 14 students have started ventures of their own. Three alumnae have successfully launched their start-ups. 2. ITES FOR E-GOVERNANCE MIS Objectives The primary objective of the college in initiating this was to ensure ease of administration and automated solutions for the day-to-day problems faced by the college. To ensure that a database of essential and vital information was available at all times to whosoever required it. The Context Every aspect of administration and academics has been IT enabled ensuring a smooth, transparent and paperless environment. From social media networks to blogs and smart phones college is embracing changes in (and using) technology like never before. The past few years have witnessed some of the biggest technological advances in college. The Practice As part of its endeavour to bring about a seamless and efficient system, the college launched a number of initiatives. Automation in the teaching - learning - evaluation system: St. Francis College for Women aims at providing the best possible facilities/resources to its staff and students that would facilitate for an extensive and effective teaching/learning experience. The campus has a full-fledged Information Technology Centre which manages all IT services in the college. All faculty, staff and students are allocated user id and password to avail these services. All faculty members are provided with internet connected desktops in their staff rooms. A unique feature of the college is provision of password protected space on a network drive to all faculty members. Space is provided for the concerned faculty to upload necessary study material on the server which students can access. All classrooms are equipped with LCD projectors. The college is equipped with 580 computers that are accessible to faculty, staff and students. Free Wi-Fi is available to all staff and students on registration. All faculty and student information is monitored from a centrally controlled ERP solutions system maintained by the IT Administration committee. The faculty accesses the portal to check timetable, mark attendance, update sessional marks and to apply leave. Students use the portal for fee payment, to check attendance status on a daily basis, marks, examination schedule and to download hall tickets. Borrowing of library books is digitized. Each book has its own unique barcode which allows easy tracking of books in the library. Circulars including important notices to students and parents are also posted online. The college website is updated regularly with information concerning academics, examinations and events. Admissions: This module enables SFC to manage the admissions process through online process. Attendance: This module is to streamline student attendance, monitoring and reporting process and make it easy for the institute to implement the defined attendance regulations. Certificates: To streamline the process of request, verification and issue of various certificates and letters to the students. Communications: This module enables a multi-channel communication system and deploy the appropriate method for each specific message type and situation. Like, Send SMS to parents and students, Push email and SMS manually to all stakeholders Student Information: This is where all student related information is brought together to be displayed to parents, faculty and management in a crisp, clear and tabulated screen. It is built as a one stop area to obtain every bit of information about a student right from the date of joining the institution to their last college day. It helps faculty Management to view and update student achievements and delinquencies to take corrective action Staff Management: This module provides for an end-to-end management of staff, right from recruitment to the last working day at the institute. It includes a variety of functionality such as profile management, leave management, payroll, and performance management system. Examination Evaluations: This module is to setup, schedule and track student assessments. Based on configuration a variety of assessment models are possible. Some features include: • Online registration for exams • Generation of hall tickets • Generating seating and invigilation plan • Generating Award List • Simple Marks entry screens • Publishing Results Accounts: This module is to streamline

the process of assigning, collecting and reporting various types of fees collected by the institute. Timetable: This is a comprehensive module to schedule time tables for courses based on the availability of students, staff and rooms. Online Exams: This module provides a quick and easy tool to assess strengths and weaknesses of the students. This ensures the ability to conduct exam for multiple academic sections at once. ? Answer sheets are archived and can be viewed at any point of time. ? Reuse blue print for multiple quizzes. Student Feedback: This module is to make it easy for college to collect and collate student feedback that can be used to improve the teaching process and college experience. Circulars: This module is used to effectively communicate with staff and students at any given time. Course Registration: Student can register for different electives being offered during the course of undergraduate program. Event Registration and Attendance: Students are encouraged to register for different events conducted and attendance for the same will be updated on all the relevant screens. Evidence of Success The IT admin team has managed to successfully bring under automation, all important domains of the institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sfc.ac.in/igac_bestpractices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Social Commitment Social awareness is considered as a priority and one of the main thrust areas of St. Francis College for Women and therefore numerous opportunities are given to its students to instill social responsibility and commitment in our students leading to a more Holistic development of their personality. The student community: The College has a strong NSS team, well developed NCC Program and has incorporated outreach and extension activities into its regular curriculum at under graduate as well as post graduate level. The various extension activities can be broadly categorized under the following heads, Awareness programmes pertaining: General and Mental health, drugs, Human rights, Gender sensitization etc. Health camps such as eye camps, blood donation camps, cancer screening, etc. Youth empowerment programmes Participation in cleanliness and tree plantation drives Resource mobilization for and visits to old age homes, orphanages, home for the destitute. Raising contribution towards Natural disasters. The Swarnojwala scheme - 'Rural outreach adoption' programme, initiated by the college to addresses the issue of gender parity and quality education for all. This scheme aims to provide education to girls who are economically backward and first-generation learners from rural backgrounds. This programme takes care of the financial, academic, boarding and the social needs of the student during the academic years that they are at St. Francis College. Faculty mentors are allotted to advise the students on various aspects of college life, course choices and adjustment issues. A total of 37 students have already graduated successfully some are gainfully employed and some are preparing for higher education. Student clubs: The 5 faculty-based student clubs regularly organise outreach programmes. The Samaritan Transcend of COFEE club dedicated to community orientation GLEE that is the outreach programme of Spectrum Smile club's 'Ummeedon ka mela" , initiative of educating two girl children from KG to PG and Expression's "Goonj" all make sincere and continuous efforts in reaching out to the needy. Alumnae: The alumnae are supportive of the efforts that college makes towards social outreach initiatives it helps in identifying meritorious deserving students from rural areas for the Swarnojwala scheme, they visit schools in rural Telangana for supplying them with their most urgent needs. Liasioning

with external agencies to provide aid to marginalized sections of society that the college identifies. Donating in cash kind in support of the colleges relief efforts in case of natural calamities and initiating a health insurance scheme for the employees of the college. Vajrojwala: This is a Village adoption programme launched as part of the Diamond Jubilee celebrations. Yedulapur village in Medak district has been identified as the beneficiary village. Under this the college is working towards provision of Educational needs, health hygiene needs and Financial literacy and entrepreneurship needs of the village community. A few students after their experience at St. Francis have gone back to help the NGOs and a number of faculty members have been recognised by external agencies for the programmes initiated by them for the students.

Provide the weblink of the institution

http://sfc.ac.in/igac_bestpractices.php

8.Future Plans of Actions for Next Academic Year

St. Francis College is a pioneer institution for women's education in the twin cities of Hyderabad and Secunderabad. As the College enters the Diamond jubilee year, the college strives to identify our priorities, maintain a flexible approach and take advantage of opportunities to achieve Holistic education for the empowerment of Women keeping are focus on the ever-changing scenario of Higher Education The objectives laid out in the strategic plan (2018-2023) include making the student competent in the global society, create opportunities for advanced learning at the State and National level , continue to strive for the empowerment of women , Keep in mind the diverse student body in college, Special initiatives to encourage fast learners, be a model institution for the start-up institutions, develop opportunities for students, faculty, staff, and alumni to work together as volunteers in community organizations . In line with the objectives, the college is working towards securing a higher rank in NIRF in the coming year. The revised CBCS curriculum (UG PG) will be implemented by all departments from the academic year 2020 -2021.With the pandemic looming large, training faculty to make them technology ready to handle online classes will be given top priority. Students and Faculty members will be oriented by the Department of Computer Science on using our ERP platform sfc.winnou.net to access online classes. Google Meet for Classes, Google Classrooms for assessments and other software for student presentations will be the tools extensively used. The college will be subscribing to Coursera for Campus to facilitate enrolment of students and faculty in online courses. All departments are geared up to organise webinars and online workshops to promote knowledge enrichment and encourage participation of students. Procedural formalities for the establishment of the first Student Council are being finalised. Plans are being finalised to have online orientation and induction programme for the Freshers. Capacity building programme as an initiative to enhance professionalism and aid holistic personality development for the Non-Teaching staff, is on the cards too for the coming year. The college also plans to increase collaborations with other Indian and foreign universities, encourage online learning, reach out to communities beyond our campus and extend support in areas of research, teaching etc. A year-end review of the Academic planner helps us to identify and focus on the goals to be achieved in the future.