



# St. Francis

## College for Women

Begumpet, Hyderabad-500016

(Autonomous & Affiliated to Osmania University)

NAAC Re-accredited with 'A' Grade 4<sup>th</sup> cycle

## UG ADMISSION NOTICE – 2025

**APPLYING TO A PROGRAMME DOES NOT GUARANTEE ADMISSION INTO THE SAME.**

- **Admission is strictly based on merit and limited to the sanctioned strength.**
- **All admission related communication will be strictly through email only.**
- **An email will be sent to provisionally selected students.**
- **In-person counseling will be from 21<sup>st</sup> April to 9<sup>th</sup> May 2025 for Arts, Commerce, Science & BMS from 10:00 to 1:00 pm (Mon-Fri).**

### **Issue of Application Forms & Prospectus**

1. Application Forms and Prospectus for UG & PG programmes will be available online on the college website.(www.sfc.ac.in)
2. **The cost of Application form for UG is ₹ 800/- and additional form ₹ 400/-  
The cost of Application form for PG is ₹ 1000/- and additional form ₹ 400/-**
3. For further Admission details kindly go through the College prospectus available on the college website.(www.sfc.ac.in)
4. **Admissions for B.A. (History/ Pub. Ad./ Pol.Sc.) is done through Degree Online Service Telangana (DOST) and candidates admitted through DOST only are eligible to avail Government Scholarships.**

### **ADMISSION FOR BMS**

**Admissions for BMS is strictly based on Merit, Written Test and Group discussion**

<b>PROGRAMME</b>	<b>LAST DATE FOR SUBMISSION OF ONLINE APPLICATION FORM</b>	<b>TEST/ TIMINGS</b>	<b>GROUP DISCUSSION</b>
<b>BMS</b>	<b>28<sup>th</sup> April 2025</b>	<b>30<sup>th</sup> April 9:30 to 11:30 am</b>	<b>2<sup>nd</sup> May 2025</b>

Guidelines for BMS Entrance Exam and Group discussion will be notified on the college website

### **MINORITY CATEGORY**

It is mandatory for all UG Catholic / Christian student and parents to attend the meeting on scheduled dates which will be notified on the college website (www.sfc.ac.in). Admission will be given to students only after parents meeting.

**Document to be brought for verification on the day of meeting:**

- **Baptism certificate (mandatory for Catholics)/ letter from pastor.**
- **Aadhar Cards (student & parent)**
- **Application form fee receipt**

### **ADMISSION FOR FOREIGN NATIONAL**

- Foreign National Citizenship/ Overseas Citizenship of India (OCI) students seeking admissions should apply through **Office of the International Affairs, Osmania University.**(for further admission procedure kindly refer pg.no 69 of the prospectus)

### **NOTE:**

1. Please ensure payment of the College fees is done within the date and the time notified.
2. Failing to pay the fees on time, will result in cancellation of admission.
3. **Equivalency Certificate from the Board of Intermediate Education (TS) is mandatory for the candidates of boards other than Telangana, CBSE & ICSE. The Admissions of such candidates will be cancelled in case of failing to submit the equivalency certificate at the time of physical verification of certificates.**
4. **At the time of verification if any malpractice/ misuse is detected in the usage of certificates or the same is detected during the course of the programme, admission will stand cancelled without prior notice.**

*\* Please be advised that admissions are conducted directly through our institution. No third party involvement is authorized. We caution against making any financial commitments to outside parties.*

## Eligibility Criteria for UG Programmes

### BA

COURSE CODE	COMBINATION	ELIGIBILITY
01	History/ English Literature/ Political Sc.	Arts, Science and Commerce Streams
02	Economics/ Public Adm./ Political Sc.	
03	History/ Public Adm./ Political Sc.	
04	Psychology/ English Literature/ Political Sc.	
07	Psychology/ Public Adm./ Political Sc.	
10	Mass Comm. & Journalism/ English Literature/ Political Sc.	
13	Mass Comm. & Journalism/ English Literature/ Psychology	

\* *Students seeking admission into History/ Public Adm. / Political Sc. should apply through DOST*

### B.Sc.

COURSE CODE	COMBINATION	ELIGIBILITY
LIFE SCIENCES		
41	Botany/ Zoology/ Chemistry	BiPC/ MPBC
50	Biotechnology/ Microbiology/ Chemistry	BiPC/ MPBC
51	Biotechnology/ Zoology/ Chemistry	BiPC/ MPBC
53	Applied Nutrition/ Zoology/ Chemistry	BiPC/ MPBC
55	Applied Nutrition/ Botany/ Chemistry	BiPC/ MPBC
56	Biotechnology/ Biochemistry/ Chemistry	BiPC/ MPBC
57	Microbiology/ Biochemistry/ Chemistry	BiPC/ MPBC
61	Biochemistry/ Chemistry/ Computer Applications	MPC/ BiPC/ MPBC

## **B.Sc.**

<b>COURSE CODE</b>	<b>COMBINATION</b>	<b>ELIGIBILITY</b>
<b>PHYSICAL SCIENCES</b>		
42	Mathematics/ Physics/ Chemistry	MPC/ MPBC
43	Mathematics/ Physics/ Computer Sc.	MPC/ MPBC
44	Mathematics/ Statistics/ Computer Sc.	MPC/ MPBC/ MEC
52	B.Sc. Honors (Software Engineering)	MPC/ MPBC/ MEC
62	Mathematics/ Economics/ Statistics	MPC/ MPBC/ MEC

## **B.COM**

<b>COURSE CODE</b>	<b>COMBINATION</b>	<b>ELIGIBILITY</b>
81	Accounting and Finance	Arts, Science and Commerce Streams
82	International Business	Arts, Science and Commerce Streams
83	Honors	Commerce Streams
84	Computer Applications	Arts, Science and Commerce Streams
86	Integrated Professional Programme	Arts, Science and Commerce Streams

## **B.M.S**

<b>COURSE CODE</b>	<b>COMBINATION</b>	<b>ELIGIBILITY</b>
85	Bachelor of Management Studies	Arts, Science and Commerce Streams

## Important Notice

- In case of non-compliance to admission policy or non-eligibility of the candidate, the Management of the Institution has the right to cancel the admission of the particular candidate.
- Choice of the **Course, Combination and Second Language** once opted is **final**.
- **Fee once paid is not refundable**. However, those who leave due to unavoidable reasons 15 days from the date of admission, 50% of the fees paid will be refunded. No claim for refund thereafter will be entertained.
- **Degree must be completed in 3+2 years(UG)/ 2+2 for PG**
- For all Catholics & Christian students
  - Bible Certificate Course is compulsory
  - Participation in the Annual Retreat for all the 3 years and faith formation programme on every 2<sup>nd</sup> Saturday of the month is mandatory.
  - For all catholic students participation in the monthly Holy Mass is compulsory.

### **Code of conduct for students:**

1. All students are answerable to Principal, Faculty & other college authorities for their conduct and behavior.
2. Students are required to be on time to college, maintaining required attendance in theory and practical classes. Active participation in all college activities including seminars and guest lectures is mandatory.
3. All students are required to assemble on time for the Morning Prayer.
4. All students are required to read the notices displayed on the display screens, notice boards and student apps.
5. **Dress Code:**
  - a. The college recommends simplicity and modesty in the manner of dress in order to foster a congenial academic atmosphere
  - b. **Students must strictly follow the College dress code which is Salwar Kameez or Jeans/Pants with Knee length tops.**
  - c. **No Sleeveless, No Cold shoulders, No T-Shirts and No Tuck-ins.**
6. Students without SFC ID cards are not permitted inside the campus. **Wearing ID card is compulsory when in campus.**
7. Use of mobile phones inside the classroom during class hours is strictly prohibited. Charging of mobile phones in college premises is not allowed.
8. Ragging of any kind inside/outside the College campus is a punishable offence.
9. **Posting of unpleasant/ unacceptable/damaging statements/views about the College or Staff in Social media is forbidden and calls for disciplinary action.**
10. **Organizing students for any programme/event inside/outside the College without the prior permission of Principal is strictly prohibited.**
11. **Four wheelers are not allowed to enter into the campus and Street No.6 leading to the campus.** Only two wheelers are allowed inside the college campus.
12. Students with two wheelers have to register online at the beginning of the academic year for parking permission.
13. During free hours, students are expected to be in the Library or the Indoor stadium. **Sitting in the corridors or on the staircase is not permitted.**

***Note: Rules are subject to change at the discretion of the Management with the approval of Academic Council.***