



St. Francis

College for Women

Begumpet, Hyderabad-500016

(Autonomous & Affiliated to Osmania University)

Circular No: 05/STU/CONV/EB/2024

Date: July 23rd, 2024

44th GRADUATION DAY NOTIFICATION

The 44th GRADUATION DAY of St. Francis College for Women for conferment of Degrees and Gold Medals will be held tentatively in the first week of October, 2024. Qualified candidates of all programmes of the batch 2021-2024(UG) and 2022-2024(PG) are eligible to apply by paying the prescribed Graduation fee (**non-refundable**).

Important Dates :

Program	Start Date	End Date
UG	27-07-2024	02-08-2024
PG	01-08-2024	07-08-2024

Documents to be uploaded Online:

1. Latest Passport size photo
2. 10th / SSC Memorandum of Marks
3. 12th / Inter Memorandum of Marks
4. UG Consolidated Marks Memorandum (UG Students)
5. UG Degree Convocation Certificate & PG Consolidated Marks Memorandum (PG Students)
6. Provisional Certificate
7. Aadhaar Card / Passport

Fee Particulars:

Particulars	Fee
In-Person	2500/-
Absentia	2500/-



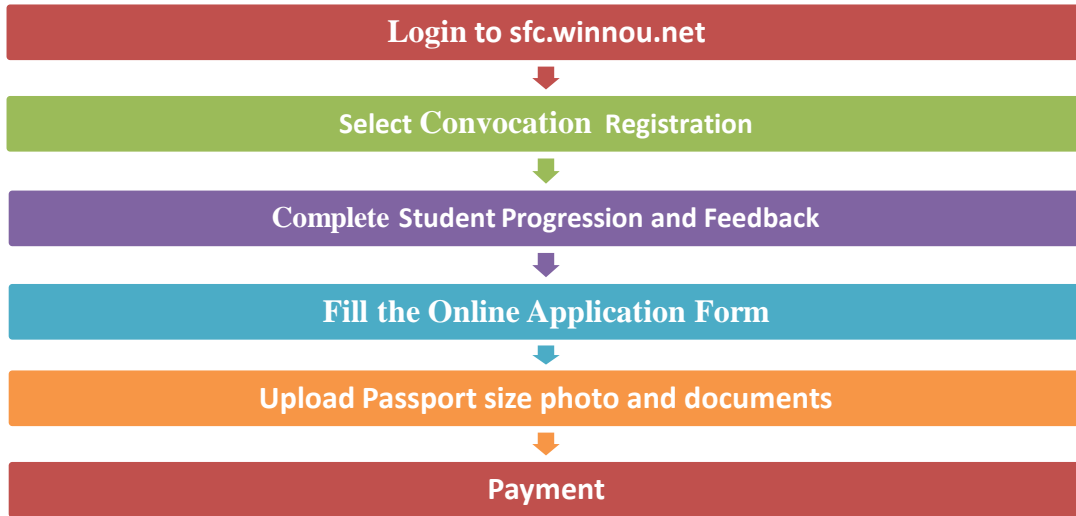
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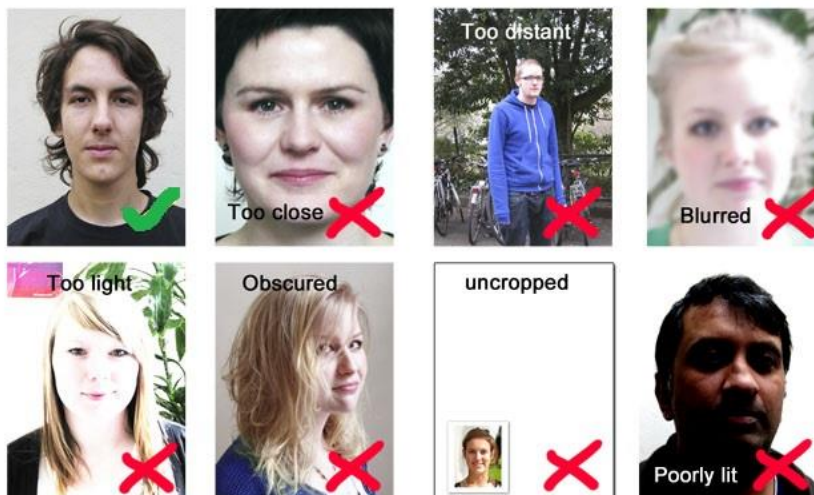
PROCEDURE :



- Online Application will open on sfc.winnou.net from **27th July 2024 to 2nd August 2024** for UG and from **1st August 2024 to 07th August 2024** for PG
- Graduation applications are invited only for the batch **2021-2024(UG)** and **2022-2024(PG)**.
- **Graduation Fee is Non-Refundable.**

NOTE :

- Upload Latest colour Passport size photograph with white background. Blur, Selfie & Scanned pictures should not be uploaded. **Uploaded photograph will appear on the Final Degree Certificate.**



- Documents should be scanned properly and readable.
- **If students upload irrelevant or blur documents, Convocation application will be rejected without any notice and Registration fee will not be refunded**



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- **The candidates who have already taken their Degree Certificates from Osmania University , are not eligible to apply. If they do so, the fee paid will not be refunded.**
- Graduation Invitation will be send through Email.
- Candidates who want to collect their Degree Certificates, in absentia can receive their Degree Certificates through Postal service, after the Graduation ceremony.
- **If any of the above instructions are not followed, application will be rejected.**
- After receiving the Original Degree Certificate, If there is any error, student should approach the Exam branch within three working days.
- **If the student has applied for In-Person and is absent for the Graduation day and if they don't collect the certificate on the next day then the Degree Certificate will be sent by Post.**

Controller of Examinations
St. Francis College for Women
(Autonomous)
Begumpet, Hyderabad-18.