



St. Francis

College for Women

Begumpet, Hyderabad-500016

(Autonomous & Affiliated to Osmania University)

Circular No: 04/STU/CONV/EB/2023

Date: July 28th, 2023

43rd GRADUATION DAY NOTIFICATION

The 43rd GRADUATION DAY of St. Francis College for Women for conferment of Degrees and Gold Medals will be held tentatively in the third week of September, 2023. Qualified candidates of all programmes of the batch 2020-2023(UG) and 2021-2023(PG) are eligible to apply by paying the prescribed Graduation fee (**non-refundable**).

Important Dates:

| Program | Start Date | End Date |
|---------|------------|------------|
| UG | 28-07-2023 | 06-08-2023 |
| PG | 04-08-2023 | 11-08-2023 |

Documents to be uploaded Online:

1. Latest Passport size photo
2. 10th / SSC Memorandum of Marks
3. 12th / Inter Memorandum of Marks
4. UG Consolidated Grade Sheet
5. UG &PG Consolidated Grade Sheet(for PG Students)
6. Provisional Certificate
7. Aadhaar Card

Fee Particulars:

| Particulars | Fee |
|-------------|--------|
| In-Person | 2500/- |
| Absentia | 2500/- |



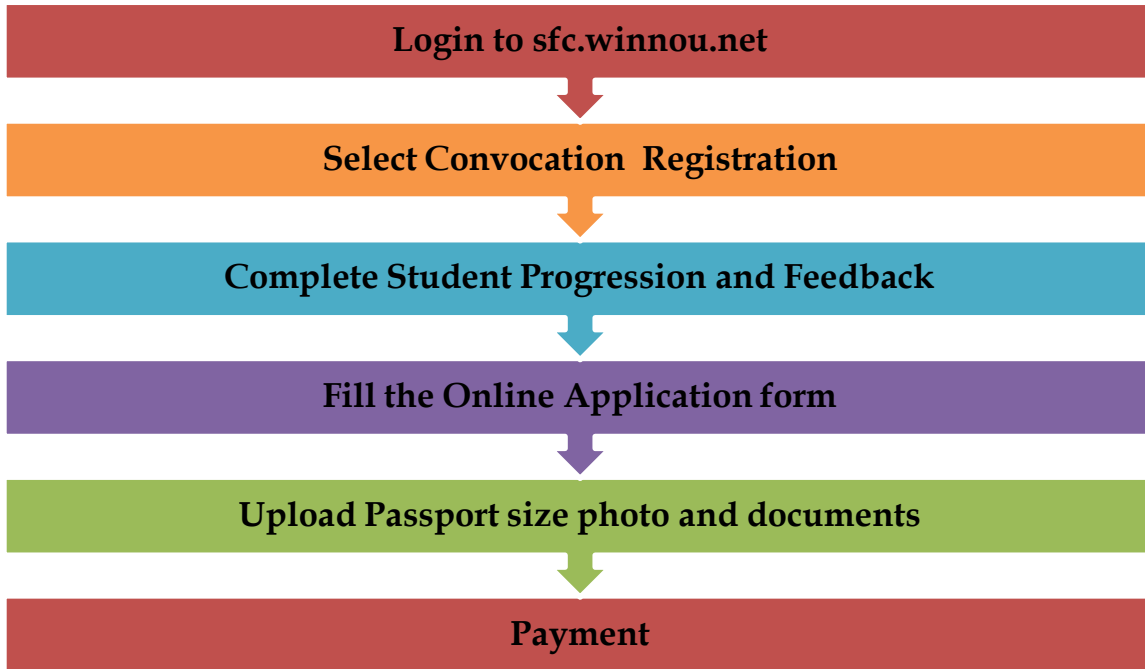
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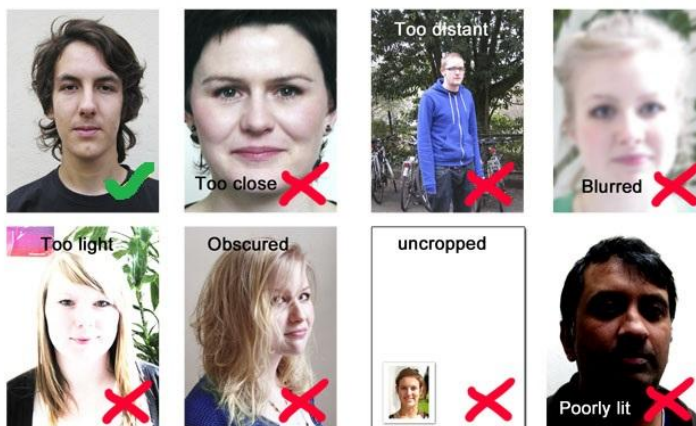
Procedure :



- Online Application will be open on sfc.winnou.net from **28th July 2023 to 6th August 2023** for UG and from **4th August 2023 to 11th August 2023** for PG.
- Graduation applications are invited only for the batch **2020-2023(UG)** and **2021-2023(PG)**.
- **Graduation Fee is Non-Refundable.**

NOTE :

- Upload Latest colour Passport size photograph with white background. Blur, Selfie & Scanned pictures should not be uploaded. **Uploaded photograph will appear on the Final Degree Certificate.**



- Documents should be scanned properly and readable.



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- **The candidates who have already taken their Degree Certificates, in absentia, are not eligible to apply. If they do so, the fee paid will not be refunded.**
- Graduation Day Invitation will be sent through Email.
- Candidates who want to collect their Degree Certificates, in absentia can receive their Degree Certificates through Postal service, after the Graduation ceremony by paying the prescribed fee.
- **If any of the above instructions are not followed, application will be rejected.**
- After receiving the Original Degree Certificate, If there is any error, student should approach the Exam branch within three working days.